



St Monica's Catholic Primary School

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Tuesday 26th November, 2024

RE: Miss Quick's Maternity

Dear Parents and Carers of 3Q,

As you may have noticed, Miss Quick is pregnant and is about to embark on the wonderful journey of parenthood. Miss Quick's final day with us will be **Thursday 19th December** (the final day of this half term).

We are lucky to have appointed a very experienced Key Stage Two teacher as her replacement. Miss Gibbons will join the Year Three team from the beginning of December to ensure a professional and thorough handover between the two teachers. Miss Gibbons has already supported various classes during the past four weeks, including 3Q, so is already very familiar with our school processes, procedures and the children.

We will also arrange a short "Meet the Teacher" on **Monday 2nd December** where you will get the chance to meet Miss Gibbons. Please enter the hall at **3pm** from our Office entrance. The meeting will finish at 3:15pm to allow for a normal finish time for the children.

Thank you for your understanding.

Yours sincerely,

Mr. J. Gouldbourne
Headteacher

